

St. Rose of Lima
School Commission Meeting

10/15/09

i. Call to Order

Present: Sheri Clifford, Kelly England, Kevin McCormick, Jodi Smiar, Abby McElwain, Ted Fries, Diane Kolody, Nora Cardoza-Deering Erick Heinrich

ii. Review/Approve Minutes

The September 17, 2009 minutes were approved.

iii. Administrator Report

The school received 15 more mini laptops for a total of 29. The total computer count for the school is 75. This has led to a need to beef up the wireless access points.

A new multimedia projector was also purchased (fan went out on old one - 12 years old).

Teachers are continuing with technology training; they are working on using PortaPortal, which is a web page that allows teachers to post selected web

pages to a web site that can be accessed by their students. A training session in January will focus on using PowerPoint as an instructional tool.

Friday, 9/16, is the last day of the quarter, as well as "Doughnuts with Dad."

Report cards come home Monday, 9/19, and conferences follow.

"Muffins with Mom" is scheduled for December 8, which is also the next All School Mass.

H1N1 Update: Going around the South Deanery, some schools have had 20% absence rates; our worst day was 8%.

To summarize:

- 1) ISDH not requiring schools to close at 20% (many other things going around, not just H1N1)
- 2) We're not seeing a panic
- 3) The staff has been well
- 4) Mr. Burton has begun his winter routine which includes extra sanitizing in high-touch areas
- 5) There have been 2 cases of H1N1 among the students

IV. New Business

- Ministry Fair

To be held the weekend of 10/17. SC needs someone to set up our display and staff it after each mass.

- Mission Statement

Several working versions were presented and discussed. Homework assignment to take it home and send Kelly suggestions.

- CSM Narratives

Discussed the various narrative and committee activities; next meeting with Sue Hoffman is November 4th.

v. Adjournment

Next meeting is Thursday, November 19th at 7 PM.

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i. Call to Order

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ii. Review/Approve Minutes

N/A

iii. Administrator Report

A. ISTEP Results

Received last week; St. Rose is above state averages in general. This was the first time the test has been administered in the spring. This test was difficult and will be used as a 'norming' test to determine where students stand statewide and to set the future levels for Pass and Pass +. The faculty has already met to discuss the ISTEP results and has begun immediate action plans to assist children in areas in which they had problems.

Since this year was used for norming and the first that tests were administered in the spring, results were delayed; expect the results from Spring 2010 to be out much sooner.

B. STEEP Results

STEPP testing has been completed and the faculty is working on setting up interventions as needed. Results are available for all students, but only parents of students identified as benefitting from an intervention will receive letters.

Interventions are done during the school day (not during instructional time) and are being done in several ways, including the Netbooks.

C. Fund Raising Update

\$3,500 has been raised from the Magazine sale, not including on-line and out of town orders. Orders received via these means are counted towards St. Rose throughout the school year.

Scholarship funds are at \$11,000 as donors have been very generous.

D. Budget Update

So far the school is doing OK - tuition is lower than planned for reasons discussed at the last meeting. Utility expenses are lower and the faculty and staff have been able to save money in many ways, large and small.

iv. Subcommittee Updates

N/A

v. New Business

A. Strategic Planning Committee (SPC)

The SPC had its first meeting the previous night. Six meetings per year, lasting 1-1/2 hours are scheduled with each participating school. The meeting left the team with lots of homework, but feeling very energized. The School Commission, along with others, will be called upon to help in the effort.

B. CSM Enrollment Seminar 9/30/09

There are also three seminars involved in the program, the next one covering Enrollment.

C. Parent Interviews

One point from the SPC meeting was that the single greatest factor in retaining students in the school is personal connection with the families, especially the mothers in the earlier grades. One way to enhance this is for Kelly to conduct interviews with each (all 115 !) family. Once this is done, it becomes easier next year as only the new families will be interviewed. More to follow in the *Know News*.

D. Sports

General discussion on how well the Football and Cheerleading programs are going and how excited the children are.

vi. Adjournment

Next meeting is Thursday, October 15th at 7 PM.